

**Minutes from Meeting**  
**12:00-2:00pm**  
**Rooms 2140 (Bloomington) and 3138e (Indy)**

**Members Present:** Beth Berghoff, Gayle Buck, Nathaniel Brown, Ghangis Carter, Danielle DeSawal, Dave Flinders, Mary McMullen, Larry Mikulecky, Meredith Park- Rogers and Susie Sloffer

**Absent:** Samantha Bartholomew, Phil Carspecken, Suzanne Eckes, Rob Helfenbein and Sarah Vander Zanden

**Staff:** Kim Markoff

**Presenters:** Ellen Vaughn

I. Review/approval of minutes from September 10, 2009

- *David Flinders motioned to approve the minutes from the last meeting.*
- *Sussie Sloffer seconded the motion.*

II. New Business

A. **IUPUI Proposal for a PhD in Urban Education:** The PhD program in urban education is a community and school-based partnership that prepares individuals to solve urban educational problems and improve urban schools in the 21<sup>st</sup> century. Beth Berghoff and colleagues at IUPUI accentuated that there is a need for doctoral students to be prepared to work in urban schools. As of now, there are only 12 urban PhD programs in the country. Berghoff presented the committee with general information about the program, and explained the resources needed to start such a program. If implemented, the program would need to hire an advanced scholar in the field, and create funding opportunities for students. According to Berghoff, she anticipates that the program will admit 10-15 students a year.

Upon presenting the proposal to the committee, several members inquired about components of the program. Mary McMullen urged that aiming to enroll 10-15 students is unlikely. Larry Mikulecky proceeded to ask if IUPUI can economically support such small classes. The committee seemed to think that their doctoral program would be subsidized by undergraduate courses. Sussie Sloffer addressed several issues relative to the proposal's wording. Since there were too many changes involved, Sloffer offered to meet with Berghoff in the upcoming weeks to make changes to the proposal.

**Approval of program proposal as submitted with recognition that changes need to be made to bring the proposal into alignment with university and graduate school policies. A copy of the revised proposal will be uploaded for the committee's viewing**

- *Dave flinders motioned to accept the proposal for a PhD program in Urban Education at IUPUI*
- *Larry Mikulecky seconded the motion*

**B. LCLE Distance Education Masters Program:** The department of Literacy, Culture, and Language Education has offered online courses since 1996. Larry Mikulecky explained to the committee that for several years, it has been possible to complete a Masters of Science degree by taking all coursework online. As such, individuals from various parts of the world have been earning degrees solely from courses offered online. With the growing number of institutions offering online degrees, the department of LCLE has opted to ensure that the online program is recognized as a degree.

- *Dave Flinders motioned to approve the LCLE Distance Education Masters Program*
- *Sussie Sloffer seconded the motion*

**C. New Course Request for G510:** A new course request for G510: Introduction to Alcohol and Drug Counseling was submitted by Ellen Vaughn. According to Vaughn, this is a 3 credit introductory course to social and behavioral theories concerning the causation and maintenance of alcohol and drug addiction. Students have been requesting more experience working with individuals with drug and alcohol addictions. In the near future, Vaughn intends for this course to be a mandatory requirement for the community counseling program. This course is presently offered at several other IU campuses, but would be new to the Bloomington campus. The committee raised several questions regarding the types of instructional experiences and instructional modes. Vaughn agreed to make the committee's suggestions on the course request form.

**Approval of the above course request is contingent upon the following changes:**

1. Item 17 be amended to reflect other types of instructional components, including discussion
2. Item 18 be amended to reflect other instructional modes, besides face-to-face
  - *Nathaniel Brown motioned to accept G510*
  - *Dave Flinders seconded the motion*

**D. Course Change Request for P516:** A course change request for P516: Adolescent Development was submitted by Mary Waldron. If accepted, this course change would expand the number of topics covered. These topics include: puberty and adolescent health, identity development, decision-making, the roles of families, peers and romantic relationships, schools and achievement, and socio-emotional problems in adolescence. The committee raised questions regarding the type of instructional experience, suggesting that lecture be included.

**Approval of the above course request is contingent upon the following changes:**

1. Item 20 be amended to reflect that lecture will be a type of instructional component
2. It is recommended that item 21 be reviewed to see if other instructional modes apply
3. The course description be changed to say "topics may include" rather than topic include
  - *Larry Mikulecky motioned to accepted the course change request for P516*
  - *Gayle Buck seconded the motion*

IV. Discussion item

A. **Update on FMLA Committee:** Gayle Buck, chairman of the FMLA sub-committee, led the committee in a discussion about changes that should occur in part A of the FMLA policy. As stated during the last meeting, Buck re-emphasized part B will be dealt with at a later point in time. According to Buck, feedback from department chairmen was generally positive. It appeared that there were no reservations about allowing students additional time to finish a degree if they need to take a family or medical leave. Buck explained to the committee that they will decide how many leaves one is able to take. As of now, students who are doctoral candidates are permitted to take 1 leave. The question for the committee is, should there be two leaves permitted; one leave during pre-candidacy and one leave during candidacy. The committee members agreed that allowing 1 leave at both the pre-candidacy and candidacy levels would appropriately protect students. There was a suggestion to edit a portion of the title “Family and Medical Leave & Program Extension Policies for Graduate Students” to reflect doctoral students, rather than all graduate students.

- *Larry Mikulecky motioned to amend the FMLA policy to allow for two leaves of absences (1 pre-candidacy and 1 candidacy)*
- *Dave Flinders seconded the motion*

**The meeting concluded at 2:00pm**