



Secondary Education-Master's (ATAC & DBAC Licensure Program)	GRADUATE
	Effective: 2011
FOCUS IN URBAN EDUCATION	

Student Name: _____ Student ID #: _____

Advisor Name: _____ Program Admission: _____

***Students must be admitted to the ATAC/DBAC Secondary Education Program**

Secondary ATAC or DBAC Courses (18 credits)	Hours	Term	Grade
EDUC S555 – Diversity & Communities of Learners (First Summer II semester)	3		
EDUC K553 – Classroom Management & Positive Behavior Support (Fall)	3		
EDUC S505 – Middle and Junior High School (Fall)	3		
EDUC M500 – Integrated Seminar-Field Experience in Middle Schools (Fall)	0		
EDUC L524 – Language Education Issues in Bilingual and Multicultural Education (Spring)	3		
Content Methods: EDUC-L516, L520, N517, S518 or S519(Spring)	3		
EDUC M500 – Integrated Seminar-Field Experience in High Schools (Spring)	0		
EDUC M500 – Integrated Seminar (Final Summer I semester)	0		
EDUC S590 – Professional Issues in Secondary Education (Final Summer I semester)	3		

*In addition to the required courses, students must fulfill all Indiana Department of Education requirements for licensure

[Indiana Department of Education Licensure Information](#)

State-approved program requirements; view the In-State Preparatory program section: <https://www.in.gov/doe/educators/educator-licensing/teacher/>

Licensure Exam requirements

- Secondary Education Content (Licensure area) exam
- Principals of Learning & Teaching exam: Grades 7-12
- Secondary Education exam; view the Secondary Education and your content area section: <https://www.ets.org/praxis/in/test-takers/plan-your-test/licensure-requirements.html>



School Corporation/School District/Employer Info: _____

Job Title/Position: _____

Advisor Signature Date

Student Signature Date

Substitutions/ Transferred Courses/ Revalidation

Substitutions/ Transferred Courses /Revalidation			

Note: Course substitutions must be approved by the faculty advisor. At the time of degree/licensure completion, coursework can not be over seven years old.

Revalidation: Courses over seven years old must be revalidated. Revalidation requires students to demonstrate their current knowledge of course material that was not recently taken. Students will work with their faculty advisor and/or Program Coordinator for an approved revalidation plan.

***Courses over ten years old are expired and can not be used to fulfill the degree/licensure requirements.**

Advisor Approval: _____ Date: _____

Application Documents (Domestic Students) *All application documents should be written in English*

- **Personal Statement(upload online)**

Your statement should address your interest in becoming a teacher and being admitted to our program. Please also address your commitment to learning about issues of cultural diversity.

- **1 letter of recommendation(upload online)**

Your letter of recommendation must be professional, on letterhead, and signed. Select a recommender who can attest to and describe your character, skillset, experiences, and abilities.

Please note: The application will require you to submit your recommender's email; an email request will automatically be sent to the recommender on your behalf.

- **Official Transcripts with your degree conferral(upload online)**

You will upload your transcripts in the Academic History section of the online application.

- **Essay (1 page; upload online) explaining any extenuating circumstances that may have impacted your undergraduate academic career.**

This is required for students whose cumulative GPA is below a 2.5

- **Resume(upload online)**

The resume should list your education and job experiences

Please be advised: The passing content exam scores, for your intended licensure area, are required to receive the teaching license. It is recommended that students submit their scores with their online application, however, it is not required for program admission.

Additional Application Documents (International Students only) -If you are not a U.S. Citizen, Permanent Resident, or refugee, you will be considered an international applicant.

•**English Proficiency(upload online)**

The IU Indianapolis School of Education will accept a TOEFL score of 79 for the Internet-based version exam; the TOEFL cannot be over (2) years old.

Please note: The English for Academic Purposes exam (EAP) is waived with a TOEFL score of 100. Here is information about the TOEFL: <http://www.ets.org/toefl/> . If you complete an online exam (TOEFL iBT Home Edition or TOEFL Essentials), you will be required to complete the EAP exam.

Here is information about the EAP: <https://liberalarts.indianapolis.iu.edu/programs/eap/>

Here is information about English Proficiency:

<https://international.indianapolis.iu.edu/admissions/how-apply/graduate/english.html>

Here is a list of countries for English Proficiency Exemptions, if you received the equivalent of a U.S. Bachelor's degree from these countries:

<https://international.indianapolis.iu.edu/admissions/english-speaking-countries-grad.html>

•**Student Visa**

If you are on a Visa status or will need to use a Visa to pursue your education at IU Indianapolis, please contact the Office of International Affairs. Their number is (317) 274-7000. Here is where to access their Visa information: <https://international.indianapolis.iu.edu/visas/index.html> . Here is a link to their contact page: <https://international.indianapolis.iu.edu/about/contact.html>