

**Proposed Policy on Chair's Letters in Promotion and Tenure Cases**

**Submitted by the Budgetary and Faculty Affairs Committee IUB and IUPUI**

**March 3, 2009**

The Department Chair will be asked to write a narrative paragraph characterizing the discussion and vote of the Primary Committee and then share that paragraph with faculty involved in the particular discussion. Faculty will email the Chair if they have corrections to recommend or discrepancies to voice.

Rationale:

This policy increases both the transparency of the process and the inclusion of faculty voice in the process. Moreover, this policy would make it possible for faculty to provide feedback on how their views are being represented in the narrative.

(Revisions to this document were unanimously approved by the Policy Council on April 1, 2009.)